



Tuesday, 12 March 2013

AUDIT COMMITTEE

A meeting of **Audit Committee** will be held on

Wednesday, 20 March 2013

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,
Torquay, TQ1 3DR

Members of the Committee

Councillor Hill (Chairman)

Councillor Addis

Councillor Bent

Councillor Brooksbank

Councillor Stocks

Councillor Pountney (Vice-Chair)

Working for a healthy, prosperous and happy Bay

For information relating to this meeting or to request a copy in another format or language please contact:

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01803 207026

Email: governance.support@torbay.gov.uk



AUDIT COMMITTEE AGENDA

1. **Apologies**
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.

2. **Minutes** (Pages 1 - 3)
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 19 December 2012.

3. **Declarations of interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

4. **Urgent Items**
To consider any other items that the Chairman decides are urgent.

5. **Audit Committee Update for Torbay Council** (Pages 4 - 17)
To note the progress that Grant Thornton have made in delivering on their responsibilities as the Council's external auditors.

6. **Torbay Council's Whistleblowing Policy** (Pages 18 - 29)
To consider a report which sets out changes that have been made to Torbay Council's Whistleblowing Policy.

7. **Progress Report on Strategic Risk Management** (Pages 30 - 35)
To note a report on a new approach to risk management.

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| 8. | Public Sector Internal Audit Standards
To note a report on revised internal audit standards that will come into force on 1 April 2013. | (Pages 36 - 40) |
| 9. | Internal Audit Charter/Terms of Reference
To note a report that sets out the purpose, authority and principle responsibilities of the Council's Internal Audit Service. | (Pages 41 - 46) |
| 10. | Internal Audit Plan
To consider a report that sets out the audit plan for 2013/14. | (Pages 47 - 57) |
| 11. | Exclusion of the Press and Public
To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined in Schedule 12A of the Local Government Act 1972 (as amended)) is likely to be disclosed. | |
| 12. | Breakdown of Fee's
To note an exempt report. | (Circulated separately) |